

Legal Working Group-Governance Subgroup Meeting November 22, 2006

Participants: Sarah Plake, Tony Shaffer, Amy Leopard, Jim Skidmore, Stephanie Jursek
Phone: Karen Smith, Michele Shuster, Nancy Gillette, Frank Carsonie, Jeff Kapp, Bethanie Ricketts

WELCOME and INTRODUCTIONS

Tony Shaffer welcomed the group and informed them of their purpose. The Governance Subgroup is charged with developing a written report with governance option recommendations for a state level RHIO in Ohio. These recommendations should include how a state level RHIO can be structured based on the recommended roles for a state-level organization.

WORKPLAN

The Governance Subgroup will meet every two weeks after the legal work group meeting. Important deadlines include January 17 in which a draft report is due and March 30 in which a final report is due. The draft report will be presented to the entire group for review before presentation to the Steering Committee. An Organizational Structure Working Group was created to provide the Governance Subgroup with potential roles of a RHIO. At a meeting held on November 21, the Organizational Structure Working Group outlined functions a RHIO could perform. A RHIO could 1) facilitate a statewide RHIO effort 2) be a convener 3) coordinator of regional efforts 3) address interoperability issues among RHIOs and within the state 4) be involved with administrative exchange of information 5) help facilitate payer based records 6) help facilitate patient based health records 7) serve as a funder by accessing funds and developing subsidy pools 8) remove barriers, 9) help with technical assistance and training. The Local RHIO Development Working Group is looking at how to divide the state into 6 regions and establishing protocols that will decrease competition within those regions. The Organizational Structure Working Group would like to know how much more detail the Governance Subgroup will need in order to make governance option recommendations. Standards were not discussed at the Organizational Structure meeting but the group will look at adoption of standards but not creating them. Stephanie will summarize potential roles identified by the Organizational Structure Working Group and send out a summary to Governance Subgroup.

STATE LEVEL RHIOS

Amy Leopard went over the RHIO sign-up sheet and the list of RHIO Interview questions. The states listed on the sign-up sheet are CA, MA, MN, NC, and UT. It was noted that additional states with RHIOs were included for analysis. Those states are IN and WI. Stephanie Jursek suggested reviewing HealthBridge in Cincinnati.

Amy Leopard went over the list of questions to research for each RHIO. The list of states will be divided up among group members and each team will prepare a written analysis for each state. Deborah Bahnsen was added to the list of Governance Subgroup members. The states were divided up as follows

Michele Shuster

NC

Karen Smith/Jim Skidmore

MN

Nancy Gillette	WN	Sarah Plake/Deborah Bahnsen	CA
Rick Sites	UT	Amy Leopard	Healthbridge
Frank Carsonie	MA	Tony Shaffer	IN

Members should use the workbook located at www.staterhio.org as a starting point for gathering information on their state RHIO. Pages 111 to 114 has information for some of the states outlining legal entities and composition of the board. Amy Leopard also has governance documents, which she will forward to the group. Each written analysis should include approximately one paragraph for each of the 17 areas. All reports are due by close of business on December 4.

At the next Governance Subgroup meeting members will discuss the scope of services the RHIO will provide and how this will affect its tax status.

NEW BUSINESS

The co-chairs will develop an outline for the governance report for review at the December 6 meeting.

NEXT MEETING

The next Governance Subgroup meeting will be held on December 6.